

SFEA Goldtimers website tutorial

If you have questions or problems, send an email to SFGOLDTIMERS@GMAIL.COM
This is a tutorial and explanation of the different parts of the SFEA Goldtimers website

All the web pages on the SFEA Goldtimers website look very much alike because formatting and colors throughout are similar.

- They all have a TITLE at the top of the page with a description of what is on that page. Home page has a last updated date field.
- All the web pages have:
 - A MENU bar with identical information and a HOME icon (**Click on HOME from any page** to get to the HOME page).
 - EVENTS. The EVENTS are sorted by date or priority. They are on the home page and a page for that events category. The event can appear on several different category pages (It could be a sporting event, local event, and on the home page because it is new). Events:
 - Event title.
 - Event summary (details of the event)
 - A VIEW DETAILS button. The button can be:
 - A link to a PDF document (Some documents will have hotspot hyperlinks to take you to other websites or documents)
 - A link to a web page (External website)
 - No link (Information only event)

The screenshot shows the SFEA Goldtimers website home page. At the top is a navigation bar with icons for Home, SFEA, Goldtimers, Clubs, Blood Drives, and Contacts. The main content area has a large heading "Welcome SFEA Employees and Retirees" and a sub-heading "Last update April 22, 2019." Below this is a paragraph of text. There are three event listings, each with a "View details" button. Annotations with arrows point to various elements: a pink arrow points to the Home icon; yellow arrows point to the title, date, and description; blue arrows point to the event title, details, and view details button.

Home icon

Title Page

Date site changed

Page description

Event Title

Event Details

View details button

View details »

View details »

View details »

Welcome SFEA Employees and Retirees

Last update April 22, 2019.

SFEA Goldtimers HOME Page. This is a volunteer supported website sponsored by SFEA primarily for Bloomington/Normal employees and retirees. Trips arranged by GoldTimers are available to any retiree across the country. SFEA events are open to Retirees and current employees. The items on this page are NEW/CHANGED events added in the most recent update or IMPORTANT information to highlight.

New - SFEA Goldtimers Quarterly Meeting.

Register early to ensure a seat. Arrive early to socialize.
"Squirrel Tales and Other Wild Stories" By Dee Frautschi – Master Naturalist and Photographer
Wednesday, May 1, 2019 10:00 AM at The Chateau Hotel and Conference Center

View details »

New - SFEA Goldtimers Quarterly Meeting – Pre-Registration Sign-up, Update or Delete

"Please review NEW changes to the sign up process.
Please open the Quarterly meeting link to register!!!!!!

View details »

Important Goldtimer Meeting Info

Location Information
The Château Hotel and Conference Center
Entrance Information
Cancellation Information

View details »

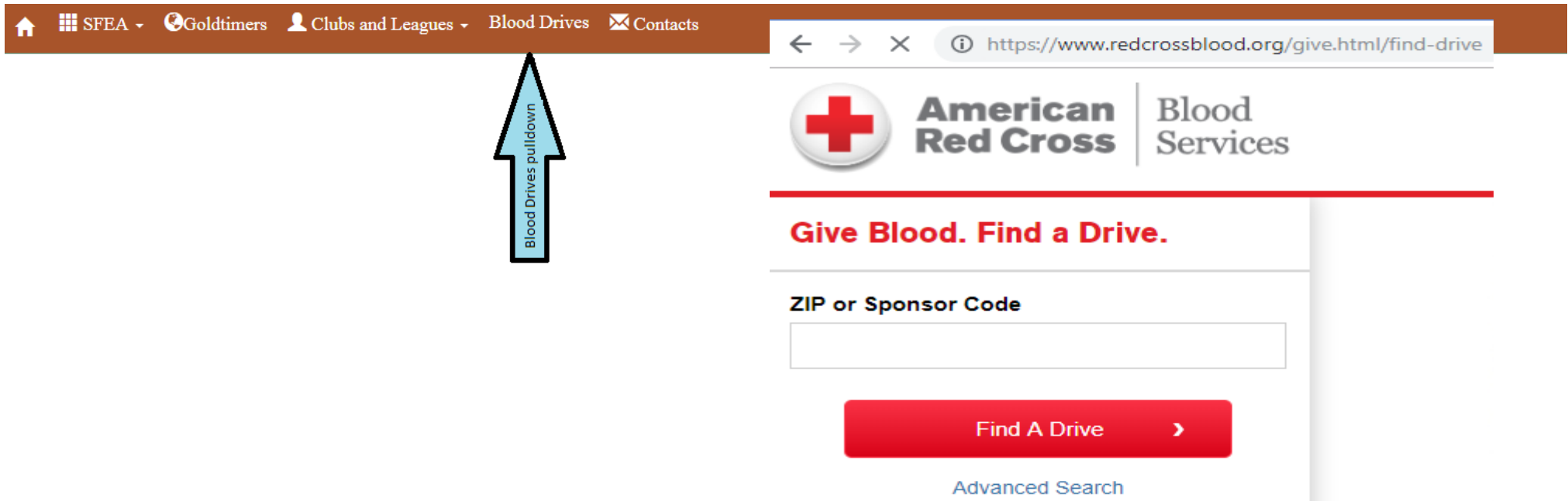
Pull Down Menus:

- Clubs is one of the menu pull downs. When you click on “Clubs” you will get a pull down with a list of clubs.
- Click on any one of them and you will be taken to a PDF document with information about that club.



The screenshot shows the top navigation bar of the SFEA website. The navigation items are: Home, SFEA, Goldtimers, Clubs, and a partially visible 'P'. A blue arrow labeled 'Club pulldown' points to the 'Clubs' menu item. A white dropdown menu is open, listing the following clubs: Backgammon Club, Big Band Club, Car Club, Chorus Club, SFEA Garden Club, Outdoor Club, Scraps 'N Stamps Club, Table Top Games Club, Theatre Club, and Woodworking Club. The main content area features a large heading 'Welcome SFEA Employees and Retirees' and a date 'April 22, 2019'. Below this, there is a paragraph of text: 'Goldtimers HOME Page. This is a volunteer supported website sponsored by SFEA primarily for Washington/Normal employees and retirees. Trips arranged by GoldTimers are available to any retiree across the SFEA events are open to Retirees and current employees. The items on this page are NEW/CHANGED events the most recent update or IMPORTANT information to highlight.'

- Blood Drives is one of the menu items. When you click on “Blood Drives” you are taken to the Red Cross blood drive screen and can enter zipcode.



The screenshot shows the top navigation bar of the American Red Cross website. The navigation items are: Home, SFEA, Goldtimers, Clubs and Leagues, Blood Drives, and Contacts. A blue arrow labeled 'Blood Drives pulldown' points to the 'Blood Drives' menu item. The main content area features the American Red Cross logo and the text 'Blood Services'. Below this, there is a heading 'Give Blood. Find a Drive.' and a form with a label 'ZIP or Sponsor Code' and a text input field. A red button labeled 'Find A Drive' with a right-pointing arrow is positioned below the input field. At the bottom, there is a link for 'Advanced Search'.

Contacts Page

- The CONTACTS page is on the menu bar and is unique because it does not have events. You click on the “contacts” pull down menu to bring up the Contacts page (green arrow). It has:
 - Three contact sections (Blue arrows - SFEA Goldtimers questions, Goldtimer Travel, and SFEA)
 - Names and phone numbers with an icon of a phone. Clicking on the phone icon does nothing.
 - Email address with an EMAIL CONTACT icon (Yellow Arrow) you can click on the icon to create an email (Chrome browser has a setting that has to be on to get this to work)
 - Email address listed if you want to copy and paste it.
 - The SFEA mail address, email address, and EMAIL CONTACT icon

The screenshot shows the top navigation bar with a home icon, a grid icon, and menu items: SFEA, Goldtimers, Clubs and Leagues, Blood Drives, and Contacts. A blue arrow points to the 'Contacts' menu item. Below the navigation bar, three contact sections are visible, each with a blue arrow pointing to its header and a yellow arrow pointing to an 'Email contact' icon.

SFEA Goldtimers questions

SFEA Goldtimer General Questions Email: sfgoldtimerinfo@gmail.com ✉ Email contact	SFEA Goldtimer Website questions Email: SFGoldtimers@gmail.com ✉ Email contact
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Goldtimers Travel

Larry Phillips ☎ 309-662-4757 Email: LJPhillips@Frontier.com ✉ Email contact	Tom Ellis ☎ 309-928-9624 Email: Tomconnie63@gmail.com ✉ Email contact	Direct Travel ☎ 309-834-3739 ☎ 309-866-0455 Email: groups@suzidavis.com ✉ Email contact
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SFEA

SFEA mail Address/Email address

2309 E Oakland Avenue
Bloomington, IL 61701
** No office hours or walk up service. **
Email: activities@statefarm.com
✉ Email contact

Goldtimers Page:

- You get to the Goldtimers page by clicking on the menu bar (Goldtimers) and it has two sections (Blue arrow - Meetings and Upcoming Travel)
 - There are events with a title, description, and View details button.
 - The events in the Meetings section will go to a PDF document with more details if you press the View details button.
 - The Upcoming Travel section will go to an offsite webpage with more details about the trip or trip informational meeting if you press the View details button

The screenshot shows the Goldtimers website interface. At the top is a dark brown navigation bar with a home icon, 'SFEA', 'Goldtimers', 'Blood Drives', and 'Contacts'. A blue arrow points to the 'Goldtimers' menu item. Below the navigation bar is a 'Meetings' section header, also indicated by a blue arrow. This section contains three columns of event listings. The first column features a 'New - SFEA Goldtimers Quarterly Meeting' with a description and a 'View details »' button. The second column features a 'New - SFEA Goldtimers Quarterly Meeting – Pre-Registration Sign-up, Update or Delete' with a description and a 'View details »' button. The third column features 'Important Goldtimer Meeting Info' with sub-sections for Location, Entrance, and Cancellation information, and a 'View details »' button. Below these is a section for 'Upcoming Quarterly Meeting Dates' with a 'View details »' button. The 'Upcoming Travel' section header is also indicated by a blue arrow. It contains three columns of travel listings. The first column features a 'Lincoln Circuit Tour (Eastern) With Guy Fraker, attorney and Lincoln scholar' with a description and a 'View details »' button. The second column features a 'New - Information Meeting – Best of Iceland Featuring Northern Lights' with a description and a 'View details »' button. The third column features 'Reflections of Italy' with a description and a 'View details »' button.

Home SFEA Goldtimers Blood Drives Contacts

Goldtimer menu

Meetings

New - SFEA Goldtimers Quarterly Meeting.
Register early to ensure a seat. Arrive early to socialize.
“Squirrel Tales and Other Wild Stories” By Dee Frautschi
– Master Naturalist and Photographer
Wednesday, May 1, 2019 10:00 AM at The Chateau Hotel and Conference Center
[View details »](#)

New - SFEA Goldtimers Quarterly Meeting – Pre-Registration Sign-up, Update or Delete
“Please review NEW changes to the sign up process.
Please open the Quarterly meeting link to register!!!!!!
[View details »](#)

Important Goldtimer Meeting Info
Location Information
The Château Hotel and Conference Center
Entrance Information
Cancellation Information
[View details »](#)

Upcoming Quarterly Meeting Dates
Meeting detail and sign-up information will follow at a later date
Click on view details to see dates and topics
[View details »](#)

Upcoming Travel

Lincoln Circuit Tour (Eastern) With Guy Fraker, attorney and Lincoln scholar
Visit Clinton, Monticello, Urbana, Danville, Mahomet
May 08, 2019
[View details »](#)

New - Information Meeting – Best of Iceland Featuring Northern Lights
A land of natural wonders
Direct Travel – Group Travel Office
2412 E Washington Street, Bloomington, IL
Meeting date: May 9, 2019 at 4:30 PM
[View details »](#)

Reflections of Italy
Live La Dolce Vita
Tour the Art and History of Italy
June 5-14, 2019
See flier for details
Links to an external website
[View details »](#)

SFEA Pulldown:

- The SFEA pulldown menu has two sections (Blue arrows - Events and SFEA Information)
 - EVENTS (Bus Trips, Dinners, Shows/Entertainment, Sporting, Local – Blm/Normal)
 - Events can have multiple categories. One event could be a sporting event and a local event if it is at the park. Events will show up on each page that it fits the category type.
 - If you want to know what bus trips are planned, click on Bus Trips
 - If you want to know what dinners are planned, click on Dinners
 - If you want to know what shows/entertainment are planned, click on Shows/Entertainment
 - If you want to know what sporting events are planned, click on Sporting
 - If you want to know what events are planned in the local area, click on Local – Blm/Normal
 - SFEA Information (see the next page for an explanation of that section).

The screenshot shows the SFEA website's navigation bar with a home icon, the SFEA logo, and links for Blood Drives and Contacts. The SFEA pulldown menu is open, showing two sections: 'Events (Close dates)' and 'SFEA Information (No close date)'. The 'Events' section includes links for Bus Trips, Dinners, Shows/Entertainment, Sporting, and Local - Blm/Normal. The 'SFEA Information' section includes links for the Official State Farm® Retiree site, SFEA Office Information, State Farm Park Hours and Info, State Farm Park Map, Retiree - Park Card Request, Retiree - Park Card FAQ, Retiree - Park guest access form, Retiree - Park Shelter reservation form, Retiree - Mailroom Information, Community Players Schedule, BCPA Discounts, and U.S. Discount Program / Good Neighbor Perks. The main content area features a large heading 'Welcome SFEA Employees and Retirees' and a paragraph about the website's purpose. There are also three columns of information: 'SFEA Goldtimers Quarterly' with a 'View details »' button, 'New - SFEA Goldtimers Quarterly Meeting – Pre-Registration Sign-up, Update or Delete' with a 'View details »' button, and 'Important Goldtimer Meeting Info' with a 'View details »' button.

Home SFEA SFEA Pulldown Blood Drives Contacts

Events (Close dates)

- Bus Trips
- Dinners
- Shows/Entertainment
- Sporting
- Local - Blm/Normal

SFEA Information (No close date)

- Official State Farm® Retiree site
- SFEA Office Information
- State Farm Park Hours and Info
- State Farm Park Map
- Retiree - Park Card Request
- Retiree - Park Card FAQ
- Retiree - Park guest access form
- Retiree - Park Shelter reservation form
- Retiree - Mailroom Information
- Community Players Schedule
- BCPA Discounts
- U.S. Discount Program / Good Neighbor Perks

View details »

Welcome SFEA Employees and Retirees

Most update April 22, 2019.

SFEA Goldtimers HOME Page. This is a volunteer supported website sponsored by SFEA primarily for Bloomington/Normal employees and retirees. Trips arranged by GoldTimers are available to any retiree across the country. SFEA events are open to Retirees and current employees. The items on this page are NEW/CHANGED events added in the most recent update or IMPORTANT information to highlight.

SFEA Goldtimers Quarterly

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View details »

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“Please review NEW changes to the sign up process.
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View details »

Important Goldtimer Meeting Info

- Location Information
- The Château Hotel and Conference Center
- Entrance Information
- Cancellation Information

View details »

SFEA Pulldown Continued:

○ SFEA Information

- There is a section of Retiree topics That when selected will bring up a PDF document with detail information:
 - Retiree - Park Card Request
 - Retiree - Park Card FAQ
 - Retiree - Park guest access Form
 - Retiree - Park Shelter reservation form
 - Retiree - Mailroom Information
- Other topics that bring up PDF documents or link to other websites
 - Link to Official State Farm Retiree site (Link)
 - SFEA Office Information
 - State Farm Park Hours and Info
 - State Farm Park Map
 - Community Players Schedule (Link)
 - BCPA Discounts (Link)
 - US Discount Program / Good Neighbor Perks (Link)

- The HOME page is intended to show you new events or events that need highlighting because of the importance of the event. We will be adding “NEW - “ to the title of events that are new or changed. This “NEW - “ in the title will go away after a week or two.
- One last hint. Use "<https://sfea-retiree-club.com> "as the url to enter in browsers to get to the website. Some people have been using "<https://sfea-retiree-club.com/goldtimers.html>" to get to the website. This will work but you bypass the home page and go directly to the Goldtimers page with Meetings and Upcoming trips.
- I would recommend going to the home page and bookmarking that so you can easily get to the home page.
- This is the message you see for information only events when you press the See details button for that type of event.

The screenshot shows the top navigation bar of the SFEA website. It includes a home icon, a grid icon, and menu items for 'SFEA', 'Goldtimers', 'Clubs and Leagues', 'Blood Drives', and 'Contacts'. Below the navigation bar is a large yellow banner with the text 'Welcome E... irees' and 'Last update April 17, 2019.'. A white notification pop-up is overlaid on the banner, displaying the text 'sfea-retiree-club.com says Information only event' and an 'OK' button.